

PROJECT SPEC form

VILLAGE PRESS, INC.

Contact Information

Name _____ Company _____

Phone _____ email _____

File Information

File Type: Program File Hi-Res PDF* (Preferred)

File Created In: InDesign Quark Illustrator Other** _____

Spot Colors (list if used) Yes No Colors: _____

Hairlines Converted (to a minimum of .25pt) Yes

Aqueous Coating Yes No

Die Cuts Yes No

Bleed Included (.125") Yes No

Checklist For Supplied Program Files:

Fonts Supplied Yes

Images Supplied Yes

File Matches Quote #: _____

(If file differs from quote it will require a new quote)

*Please make sure Hi-Res PDF files are created to our specifications, the suggested workflow can be found at www.villagepress.com

**Unsupported file formats may cause problems, additional processing time and cost